

UB'S CAREER CONNECTOR NETWORK

The UB CAREER CONNECTOR NETWORK is a powerful online tool that gives UNIVERSITY AT BUFFALO students expert advice through one-on-one career consultations with alumni. The UB CAREER CONNECTOR NETWORK helps you to easily and seamlessly obtain career-related advice on career paths and industries, on your résumé, and on your interviewing skills from the UNIVERSITY AT BUFFALO network.

FREQUENTLY ASKED QUESTIONS

GENERAL QUESTIONS

1. What is the UB CAREER CONNECTOR NETWORK?

UB CAREER CONNECTOR NETWORK is a powerful online tool that allows alumni to connect one-to-one with students and alumni for career conversations, résumé critiques, and mock interviews. Advisors can select the types of consultations they are willing to provide and all consultations are held over the phone.

2. What is Firsthand?

UB CAREER CONNECTOR NETWORK is powered by Firsthand, a company founded in 2010 that specializes in career coaching technology. They run a public platform, Evisors.com, in addition to creating specific platforms for colleges and universities.

3. How will this system help students and alumni?

UB CAREER CONNECTOR NETWORK helps students and alumni find the expertise they need to fulfill their professional goals, practice for a big interview, and/or get insight into a particular career field or industry.

4. How much does it cost?

UB CAREER CONNECTOR NETWORK is free for all UNIVERSITY AT BUFFALO advisors and advisees.

5. Who can register as an advisor? As an advisee?

Our advisors are UNIVERSITY AT BUFFALO alumni. UNIVERSITY AT BUFFALO students and alumni can both use UB CAREER CONNECTOR NETWORK as advisees.

FOR ADVISEES

1. How do I know if the advisor I select is right for me?

Before requesting a meeting, advisees can review the advisor's profile online, including any available feedback from other advisees. You can also view an advisor's current title, work experience, academic background and, when available, general schedule.

2. Will the advisor be able to see my name, phone number or email address?

UB CAREER CONNECTOR NETWORK will never share your name, phone number, or email address with the advisor. Of course, you are welcome to share this information with your advisor during the course of your conversation.

SAMPLE MESSAGES TO SEND ADVISORS-to be used when booking a consultation

Please craft your own unique messages but you may use the examples below for guidance.

CAREER CONVERSATION

Subject: UNIVERSITY AT BUFFALO Junior Seeking Advice on International Law Careers

Dear John:

My name is Patricia Buckingham, and I am a junior majoring in history at UNIVERSITY AT BUFFALO. I am extremely interested in the field of international law. I appreciate you signing up as an advisor on UB CAREER CONNECTOR NETWORK and hope we can find a time within the next few weeks for a 30-minute career conversation. My résumé is attached so that you can learn more about my background. Thank you in advance for your time and have a wonderful day.

*Sincerely,
Patricia Buckingham*

RÉSUMÉ CRITIQUE

Subject: UNIVERSITY AT BUFFALO Sophomore Seeking Feedback on Resume for Advertising Internships

Dear Jane:

My name is Patricia Buckingham, and I am a sophomore planning to major in religion at UNIVERSITY AT BUFFALO. I would like to pursue an internship in advertising this summer and was excited to find your profile on UB CAREER CONNECTOR NETWORK. Thank you for signing up as an advisor and for your willingness to assist students. My résumé is attached, and I hope you may be able to review it within the next week. Thank you in advance for your time.

*Sincerely,
Patricia Buckingham*

MOCK INTERVIEW

Subject: UNIVERSITY AT BUFFALO Junior Preparing for Sustainability Internship Interviews

Dear John:

My name is Patricia Buckingham, and I am a junior majoring in classics at UNIVERSITY AT BUFFALO. I would like to pursue an internship in sustainability this summer and was excited to find your profile on UB CAREER CONNECTOR NETWORK. Thank you for signing up as an advisor and for your willingness to prepare students for interviews. I hope we can find a time within the next few weeks to conduct a mock interview that assesses my ability to effectively discuss my background and my interest in sustainability. My résumé and a sample internship description are attached. Thank you in advance for your time and have a wonderful day.

Sincerely,
Patricia Buckingham

THANK YOU

Subject: Thank you for your guidance

Dear Jane:

Thank you for taking the time to speak with me about career paths in publishing. I learned a great deal about Simon and Schuster and our conversation has increased my interest in pursuing a career in publishing.

I plan to take your advice and follow up with additional alumni for more information about the publishing industry. Again, thank you for being part of UB CAREER CONNECTOR NETWORK. I truly appreciate the assistance you have been able to provide.

*Sincerely,
Patricia Buckingham*